



CALIFORNIA STATE UNIVERSITY, SACRAMENTO
COLLEGE OF BUSINESS ADMINISTRATION
UNDERGRADUATE BUSINESS ADVISING CENTER (UBAC)

Course Evaluation Petition

Course Evaluator
Date Sent

Part I. Instructions to Student:

- 1. Please print (in ink) or type your answer to questions in Sections A, B, C, and D. Incomplete forms will be returned to the student, highlighting the information necessary.
2. Results will be mailed to the student at the address given below approximately two weeks after petitions are submitted.

Section A

Name Last First SID #
Local Address Street Day Phone ( )
City State Zip E-mail

Section B

List PREFIX / NUMBER and TITLE for CSUS course which transfer credit is requested (i.e. MGMT 133, Business Finance)

Section C

TRANSFER COURSE INFORMATION

Where: School State When: Semester or Quarter ?, Year
Course Title:
Course Prefix/Number: Units: Grade:
Class Level as indicated by course number (circle one) Lower Division Upper Division Graduate
Course Prerequisite(s):
Text(s) Used and Author(s):

Section D

REQUIRED ATTACHMENTS:

- Photocopy of the catalog description
• Photocopy of the course syllabus with topical outline

Signature of Student Date

Part II. To be completed by the Undergraduate Business Advising Center (UBAC):

Accreditation: AACSB Regional CC 4 yr Intl Initials/Date

Part III. To be completed by Course Evaluator: Please circle one

Yes In my judgment, the two courses are approximately equivalent.
No In my judgment, the two courses are not equivalent. Topics missing:
More Information
Evaluator signature Date